ASE Learning Hub Abstract Submission FAQ

Q) I can't find the ASE abstract submission portal, did it move?

A) ASE's new submission portal is hosted within the **ASE Learning Hub.** Now all abstract submission application resources can be found in one place, for ASE members and nonmembers alike. **Download the 2021 PDF application preview here**, or **begin your application by clicking here**. Users without existing Learning Hub accounts will be asked to create a new account before they can submit an abstract.

Q) The abstract submission activity lists free enrollment ($0) – why am I being asked to pay $30 at the end of my submission application?

A) While there is no cost to "enroll" in this activity and begin a submission, each submission requires a $30 submission fee to be considered complete. This allows submitters or authors to initiate an application without paying upfront. ASE has always required a submission fee for each abstract submission, payable online only. Purchase orders, checks, and electronic bank transfers will not be accepted. This fee covers administration and online costs associated with the submission, grading, notification, and assignment processes.

Q) I've already submitted several sections of my abstract, but I don't see them when I click on the submission portal. Why didn't they save?

A) The individual sections of your application are not saved within the Learning Hub. This allows each user the ability to submit multiple applications out of sequence if needed. Rest assured your information has been saved and is accessible to you via revision request if needed. We recommend that you request an email copy of each portion of the application as they are submitted for your own records.

Q) How do I revise a section I already submitted, including adding author names or correcting spelling errors?

A) To revise an existing portion of the application, simply visit the portal within the Learning Hub, and navigate to the Edit/Update application tab. Fill out the request form and you'll be emailed a link to view and edit the application.

Q) How do I submit a second or third abstract?

A) If you began the process of submitting your first abstract, you will already have the **Abstract Submission: ASE 32nd Annual Scientific Sessions** in your Learning Center under the "Current" tab. You may simply launch this item again by clicking "resume", and begin completing the application with information for your second submission.

Q) Do I have to complete my first submission before beginning my second?

A) No, you may begin a new submission before completing your first. Be sure to create a new and unique application password for all subsequent submission applications, and request a copy of each section as it's submitted for your own records.